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HEALTH, SAFETY AND ENVIRONMENTAL MANAGEMENT SYSTEM DIVIDED INTO 7 CLAUSES

CLAUSE 4: ORGANISATIONAL CONTEXT AND INTERESTED PARTIES	
4.1	Context of the Organisation
CLAUSE 5: LEADERSHIP AND WORKER PARTICIPATION	
5.1	Leadership and Worker Participation
5.2	HSE and Other Policies
5.3 ORGANISATIONAL, HSE ROLES, RESPONSIBILITIES AND AUTHORITIES	
5.3.1	HSE Appointments
5.3.2	HSE Representatives
5.4	Consultation and Participation of Workers and Affected Parties
CLAUSE 6: PLANNING	
6.1 HAZARD IDENTIFICATION, ASSESSMENT OF RISK AND CONTROLS	
6.1.1	HSE Risk and Impact Assessment
6.1.2	Legal and Other Requirements
6.2 HSE OBJECTIVES: SETTING AND ACHIEVEMENT	
6.2.1	Setting HSE Objectives
6.2.2	Achievement of HSE Objectives
CLAUSE 7: SUPPORT	
7.1	Training and Competency
7.2	Awareness, Induction and Promotion
7.3 COMMUNICATION	
7.3.1	Internal Communication
7.3.2	Reference Resources
7.3.3	Incident Recall
7.3.4	External Communication and Annual Reporting
7.4 SYSTEM DOCUMENTATION	
7.4.1	Creation and Updating
7.4.2	Control
7.4.3	Retention and Protection
CLAUSE 8: OPERATION	
8.1 OPERATIONAL PLANNING AND CONTROL	
8.1.1	Infrastructure
8.1.2	Illumination: Natural and Artificial
8.1.3	Ventilation: Natural and Artificial
8.1.4	Sanitation, Plant Hygiene, Amenities for Personal Hygiene
8.1.5	Pollution, Degradation and Rehabilitation
8.1.6	Thoroughfare and Access
8.1.7	Stacking and Storage
8.1.8	Housekeeping
8.1.9	Waste Management
8.1.10	Colour Coding; Plan, Equipment and Pipelines
8.1.11	Plant and Equipment Maintenance
8.1.12	Machine Guarding
8.1.13	Lockout System
8.1.14	Labelling and Operation: Electrical Switchgear/ Critical Valves
8.1.15	Ladders, Elevated Surfaces, Stairways and Scaffolding
8.1.16	Lifting Machines and Associated Tackle
8.1.17	Pressure Systems and Cylinders

8.1.18	Hazardous Chemical Substances
8.1.19	Motorised Equipment and Occupational Driving
8.1.20	Portable Electrical Equipment
8.1.21	Earth Leakage and Relay Protection
8.1.22	General Electrical Installations and Electrical Machinery in Hazardous Locations
8.1.23	Hand Tools and Equipment
8.1.24	Ergonomics
8.1.25	Personal Protective Equipment
8.1.26	Notices and Signs: Electrical, Mechanical, Protective Equipment, Traffic, Symbolic
8.1.27	Storage of Flammables/ Chemicals and Explosive Material
8.1.28	Critical Control Management
8.1.29	Safe Work Procedures
8.1.30	Permit System
8.1.31	Confines, Close Clearance and Restricted Spaces
8.1.32	Working at Heights/ Elevated Positions
8.1.33	Trenching and Excavation
8.1.34	Management of Change and Design
8.1.35	Procurement: Contractor/ Supplier/ Provider Control
8.2 EMERGENCY PREPAREDNESS AND RESPONSE	
8.2.1	Emergency Planning
8.2.2	Emergency/ Firefighting Drill and Instruction
8.2.3	First Aid Facilities
8.2.4	Emergency Alarm System
8.2.5	Management of Fire/ Explosion Risk
8.2.6	Emergency Equipment and Facilities
8.2.7	Maintenance of Emergency Equipment
8.2.8	Security System
CLAUSE 9: PERFORMANCE EVALUATION	
9.1	HSE Performance: Identification, Planning and Measurement
9.2	Evaluation of Compliance
9.3	Resource Conservation
9.4	Medical Services
9.4	HSE Representative Inspections and Actions
9.6	High Risk Task Observation
9.7	Internal Audits
9.8	Management System Review
CLAUSE 10: IMPROVEMENT	
10.1 HSE INCIDENTS, NON-CONFORMITY, PREVENTIVE AND CORRECTIVE ACTION	
10.1.1	HSE Incidents: Reporting and Recording
10.1.2	Internal HSE Incident Investigation
10.1.3	Non-Conformity, Preventive and Corrective Action
10.1.4	Off-The-Job HSE Incidents
10.2 CONTINUAL IMPROVEMENT	
10.2.1	Suggestion Scheme
10.2.2	HSE Experience and Star Grading Board
10.2.3	Incident Statistics and Analysis
10.2.4	Cost of Risk